

CHIPPING SODBURY GOLF CLUB RULES

(Last amended 24th February 2017)

1. **NAME OF THE CLUB.**
The Club shall be called "Chipping Sodbury Golf Club".
2. **OBJECTS OF THE CLUB**
 - a. The primary object is the promotion of the game of golf.
 - b. To provide a Course maintained to a consistently high standard, primarily for the use of the Members.
 - c. To hold Social activities for the benefit of the Members.
3. **OFFICERS OF THE CLUB**
The Officers of the Club shall be Club Captain, President, Vice Presidents, Trustees, Chairman of the Committee of Management, Captain Elect, Honorary Treasurer, Chairman of the House Committee, Ladies Representative, Competition Secretary and General Manager.
4. **ELECTION OF OFFICERS**
 - a. Nominations: Nominations shall be presented to the members as defined in Rule 5j.
 - b. The President and Vice Presidents: The President and Vice Presidents shall be nominated by the Committee of Management, and elected at each Annual General Meeting.
 - c. Trustees: Appointment of new Trustees shall be made by the Trustees and notified to members at the next Annual General Meeting.
 - d. Members of the Committee of Management: The members of the Committee of Management (Rule 5b), excluding the General Manager and Captain (see Rule 5c), shall be nominated by the members, and elected at the Annual General Meeting (see Rule 5j).
 - e. Period of Service: All appointments are effective immediately for the period of three years, except for the General Manager and the Captain (see Rule 5c). To ensure continuity within the Committee of Management, the posts shall become vacant in rotation. Any post which is vacated by resignation or death shall be filled according to Rule 5j at the next available Annual General Meeting to complete the term of office of the resignee or deceased.
 - f. General Manager: The General Manager shall be appointed by the Committee of Management who will decide the General Manager's salary, duties and conditions of service. Any decision regarding the removal of the General Manager shall be the responsibility of the Committee of Management.
The General Manager shall be a non-voting member of the Committee of Management.
5. **MANAGEMENT OF THE CLUB**
 - a. Management: The management of the Club shall be vested in the Committee of Management, whose authority in all cases shall be paramount, until changed at a General Meeting of the Club by a two-thirds majority of those members with a voting right.
 - b. Committee of Management
 - I. The Committee of Management shall consist of the Chairman, Treasurer, Captain, Chairman of the House Committee, Competition and Handicap Secretary, Ladies Representative and the General Manager (as a non-voting member). In the event of the non-availability of the Chairman, the chair shall be taken by the Captain.
 - II. Four voting members shall form a quorum; this may be modified under Rule 5(b) in the event of resignation or death of a Committee member or the non-availability of the Chairman. There shall be a majority in any voting issue.

- c. Club Captain and Captain Elect
- I. The Captain is the Club's leading representative in golfing and social aspects
 - II. The Captain-Elect shall be nominated by a Selection Committee comprising of the Chairman who will deliver the Committee of Management's nomination, the Captain and the four most recent Past Captains who are available and still full members of the Club, and be elected at each Annual General Meeting. If any unforeseen circumstances prevent this office being filled, or should the nominee fail to be elected, the Selection Committee responsible shall decide what is to be done. The Captain shall be the previous year's Captain-Elect in automatic succession. Should no Captain-Elect be available, a nomination from the Selection Committee as above, for Captain, shall be offered for election at the Annual General Meeting.
 - III. Nominations made by the Selection Committee must be reported to the Committee of Management before any other publicity is given.
- d. Chairman
The Chairman of the Committee of Management shall be entitled to vote at the meetings of the Committee of Management and is entitled to a further vote when a casting vote is necessary.
- e. Treasurer
The Treasurer shall supervise the accounts of the Club and shall prepare the Annual Income and Expenditure Statement and Balance Sheet at the end of the financial year of the Club, which, after inspection and verification, shall be presented to the Annual General Meeting.
- f. General Manager
The General Manager shall conduct the correspondence of the Club and generally assist the Committee of Management in the management of the Club. He shall, subject to the direction of the Committee of Management, have custody of all documents belonging to the Club and shall keep full and correct Minutes of all proceedings and in all other respects shall perform the duties as detailed in his Contract of Employment. He shall keep a record of all temporary memberships.
- g. Trustees
The property of the club shall be vested in Trustees who will hold such property in trust for the members.
- The number of Trustees shall be a maximum of six and a minimum of 4, who were originally appointed by the Committee of Management. Trustees shall remain in office until they die, resign or in the opinion of the remaining trustees, become incapable of carrying out the duties of a trustee. Any Trustee who is absent from the United Kingdom for a continuous period of 12 months shall cease to be a trustee.
- Should any of the above events occur, the remaining trustees may at their discretion:
- I. Appoint a new Trustee, or
 - II. Do not appoint a Trustee, leaving the remaining Trustees in office so long as the number of remaining Trustees is a minimum of 4.

Powers of Trustees

Should the Committee of Management wish to exceed the sum stated in Rule 5(s), they shall apply to the trustees for permission. Should the trustees fail to grant permission, the matter shall be referred back to the Committee of Management who must seek approval from the membership in General

Meeting before proceeding. If such approval is obtained, the Committee of Management will require the trustees to sign any documentation necessary.

- h. **Inspection of Annual Accounts:**
A professional qualified Accountant shall be appointed by the Committee of Management to inspect and verify the Annual Income and Expenditure Statement and Balance Sheet and to certify the same before they are circulated. The accountants shall be appointed at each A.G.M.
- i. **Meetings of the Committee of Management**
The Committee of Management shall meet monthly.
- j. **Annual General Meeting**
The Annual General Meeting of the Club shall be held each year in the month of February, or as soon after as possible, at such time and place as the Committee of Management decides.
A nomination sheet for the President and Vice Presidents (see Rule 4b), Committee of Management, except the Captain (see Rule 5c) shall be placed in the Clubhouse by the General Manager at least 21 days before the Annual General Meeting. All nominations to fill vacancies, including those of retiring members, should they offer themselves for re-election, shall be entered with the name of the proposer and seconder for each.
All nominees, proposers and seconds must be members with voting rights (see Rule 6).
Consent of nominees must be obtained before nomination.
The nomination sheet shall be withdrawn from the noticeboard seven days before the Annual General Meeting and in the event of a contest, a voting paper shall be given by the General Manager to each voting member present at the Annual General Meeting for them to mark and hand to scrutineers appointed at such meeting.
If a member with voting rights cannot attend an Annual General Meeting, but wishes to vote for or against any resolution which is proposed, the member may apply to the General Manager for a postal vote. Such postal votes must be received by the General Manager's office by the date indicated on the postal voting paper. Members who attend the AGM may post their voting paper in advance or offer it on the night of the AGM.
The Committee of Management may also decide to offer a postal vote to all members eligible to vote.
- k. **Extraordinary General Meeting**
The Committee of Management may call an Extraordinary General Meeting when, in their opinion, any question of importance may arise, and shall be bound to do so, on requisition signed by 30 members with voting rights (see Rule 6). Not more than two Extraordinary General Meetings can be held in one Financial Year.
Postal votes may be requested and distributed as per Rule 5j.
- l. **Notice of meeting**
At least 21 days notice of any General Meeting, specifying the business to be transacted, and the day, place and hour of the Meeting, shall be sent to every member with voting rights by letter to their postal or email address in the Club Register, and a notice posted in the Clubhouse.
- m. **Adjournment**
The Chairman may adjourn any General Meeting and re-convene that meeting at a suitable time and place, but no business shall be transacted at any adjourned meeting other than the business left unfinished at the meeting at which the adjournment took place.
- n. **Alteration to Rules**
No Rule of the Club shall be repealed or altered and no new Rule shall be made, save by two-thirds majority of the voting members at an Annual

General Meeting (or Extraordinary General Meeting). A proposal to repeal, alter or add a Rule shall be signed by the proposer and seconder. Both proposer and seconder shall be voting members as defined in Rule 6. The proposal shall be submitted to the General Manager at least fourteen days before the Annual General Meeting. The General Manager shall post the proposal on the Noticeboard. Any amendment to the proposal shall be submitted in writing to the General Manager at least seven days before the Annual General Meeting. This shall be proposed and seconded by voting members as defined in Rule 6.

At the Annual General Meeting any amendments to a proposal shall be dealt with first and become part of the proposal if so approved by two-thirds of the voting members at the Annual General Meeting.

- o. Temporary Rules
The Committee of Management shall be empowered to make temporary Rules or Bye-Laws as they consider necessary. Such Rules and Bye-Laws shall be binding on all members until set aside at a General Meeting. A copy of all such Rules and Bye-Laws shall be posted in the Clubhouse.
- p. Interpretation of Rules
All doubts as to the meaning or interpretation of Rules shall be referred to the Committee of Management for a decision.
- q. Vacancies on the Committee of Management
Any vacancies occurring on the Committee of Management in the course of the year shall be filled by the Committee of Management from the general members of the Club. Members appointed under this Rule shall retire at the Annual General Meeting following their appointment but shall be eligible for re-election if so nominated under Rule 4d.
- r. Signatories to Bank Accounts
The signatories to any Bank Account which may be operated from time to time by the Club shall be authorised by the Committee of Management of the Club. The General Manager shall notify the Club's Bankers of all changes as they occur. Any two of the authorised signatories shall be empowered to sign cheques on the Club's behalf.
- s. Powers of the Committee of Management
The Committee of Management shall control the finances of the Club and do whatever is necessary to carry on the business of the Club in accordance with the Rules of the Club.

It shall have the power to borrow from its bankers by way of overdraft or loan (or both) a sum not exceeding £230,000 and may mortgage or charge any assets of the club, either presently owned or future acquisitions to secure such borrowing. In addition, it may also borrow by way of lease, lease purchase or hire purchase, a sum not exceeding £100,000 from any other financial institution for the purpose of purchasing any other capital items deemed necessary. Any sum in excess of these figures shall be referred to the trustees for their approval. Should such approval not be obtained and the Committee of Management wish to proceed, it must obtain the approval of the membership in General Meeting. Should the Committee exceed these limits without approval being obtained according to the rules, such borrowing will be ultra vires, and as such, the Committee of Management will be held personally responsible for such excess and will not be indemnified by the members. Any purchase, leasing or other acquisition of land shall require the consent of members in a General Meeting. When such approval, as may be required, has been obtained and the relevant notices given, the Committee of Management shall require the Trustees to sign all appropriate documentation. The Committee of Management are also empowered to transfer monies or open accounts with other banks in order to obtain the best rates possible.

It shall have the power to appoint or co-opt to Committees and Sub-Committees.

The Committee of Management shall be responsible for the appointment and conditions of service of all staff who shall be subject to a contract of employment.

The Committee of Management shall have the power, on no more than eighteen occasions in any one year, to allow the admission to the premises of bona-fide organisations.

The Committee of Management shall define any limits to membership categories.

6. MEMBERSHIP

6.1 Membership Categories

Playing obligations, rights and privileges shall include:

- The use of the course, practice area and clubhouse facilities.
- Participation, on payment of the appropriate entry fee, in the Clubs Competitions.
- The right to speak and vote at General Meetings.
- The right to nominate members for, and to serve on, the Committee of Management.
- The right to introduce visitors/guests.
- The obligation to abide by all rules of the club, including those relating to dress code and behaviour on and off the course.

For each category of membership, a member may either become an annual member or a monthly member.

All ages mentioned apply as of 1st January each year.

- a) **Full Membership:** is open to male and female Amateur Golfers who have attained the age of 30 years. They shall be entitled to play golf 7 days a week.
- b) **Family Membership:** is open to male and female Amateur Golfers who have attained the age of 30 years. They shall be entitled to play golf 7 days a week. Husband and wives, or partners living together qualify for this membership. A discount as agreed by the committee will be charged against the fees. Should one of the partners leave membership then the remaining partner will need to transfer to a different membership category.
- c) **5 Day Membership:** is open to male and female Amateur Golfers who have attained the age of 30 years. They shall be entitled to play golf Monday to Friday inclusive. They shall otherwise have the same rights and privileges as a Full Member.
- d) **Senior Full Membership:** is open to male and female members aged 65 and over who have been full Members of the Club for 5 years. The Committee of Management may at its discretion reduce the subscription fees.
- e) **Flexi-play Membership:** is open to all male and female amateur golfers. They shall be entitled to play golf 7 days a week for which a reduced green fee will be charged. They will be entitled to play in competitions.
- f) **Senior Concession Membership:** is open to male and female members who are aged 70 years and over, who have been Full Members for not less than 20 years.

- g) **Ladies Section:** Ladies/Girls who are Members shall be admitted as members of The Ladies Section. The Ladies Section shall elect its own Captain. The number of members of the Ladies Section shall be decided by the Committee of Management.
- h) **Seniors Section:** This section is open to all male members who have attained the age of 55 years. The Seniors Section will have its own Captain and committee. The Seniors Section aims to provide a variety of golf competitions, interclub matches and social activities for the benefit of its members.
- i) **Colt Membership (aged 18 to 29):** Young men and women between these ages may be admitted as colt members. They may use the course and enter competitions as determined by the Committee of Management. They shall have full voting rights and privileges as a full member. The subscription fees for this category will be determined on a sliding scale dependent on age.
- j) **First Membership:** is open to members aged 18 and over who are new to the game of golf. The First member will be entitled to a fixed number of lessons and 20 rounds of golf within one year. This membership is only permitted for one year. The member has full voting rights but may not play in competitions until a valid handicap is obtained.
- k) **Junior Membership:** Boys and girls who have not attained the age of 18 years as at 31st December may be admitted as Junior Members. They may use the course and other club facilities and enter competitions as determined by the Committee of Management.

They are not allowed to purchase intoxicating liquor or consume it on the Course or in the Clubhouse (except as laid out in Section 182 (12.15) Licensing Act 2003). They are not allowed to use the gaming machines or introduce guests to the clubhouse, until they have attained the age of 18 years.

Junior Members must conform to special Junior rules of the Club. The number of Junior Members shall be decided by the Committee of Management. Junior Members shall have no voting rights or rights in the Management of the Club.

- l) **Life Membership:** may be granted from time to time at the discretion of the Committee of Management upon payment of a fee decided by the Committee of Management. Such members will retain the rights and privileges of Full Membership.
- m) **Honorary Membership:** (Full Playing) members are nominated by the Committee of Management for election at an Annual General Meeting in accordance with Rule 5j. Such Members will have the rights and privileges of Full Membership.
- n) **Country Membership:** Men and women living outside a radius of 50 miles from the Club and being full playing members of a recognised Golf Club with its own course may be elected as Country Members. Country Members shall be entitled to all privileges of the Club, except that they shall have no voting rights or rights in the Management of the Club.

They may enter all Competitions as appropriate to their status. They cannot win Trophy Competitions except Open Competitions. Otherwise they shall have the rights and privileges of a Full Member.

Prior to playing the course, the Country member shall sign in at the Professional Shop. The Country Member shall be allowed 25 rounds per annum, after that a Member's guest green fee will be applied.

- o) **Honorary Membership (Non-Playing):** Members who have been Members (categories (a) through (f)) for not less than 25 years and have resigned such Membership may be granted Honorary Membership (Non-Playing) at the discretion of the Committee of Management. Such members shall have rights to use the Clubhouse facilities, but they shall not have playing or voting rights, or rights in the Management of the Club.

p) Temporary Members

Club Employees: Whilst in the employment of the club, they shall have the rights and privileges of full members except they shall have no voting rights or rights in the Management of the club.

Spouse/Partner: Of members (categories (a) through (p)) attending the Clubhouse with that Member. They have no rights other than the use of the Clubhouse facilities.

q) **Social Membership:** Social Members may be elected to the Club. Such Members have rights of access to the Clubhouse facilities, but no playing or voting rights or rights in the management of the Club.

r) **Suspended Membership ('Social pending'):** Members wishing to suspend their playing membership for the whole or part of any year or years due to medical reasons may, at the discretion of the Committee of Management, be placed in the category of Suspended Membership. This category shall be subject to an annual subscription equal to the fee for Social Membership or as determined by the Committee of Management. Such members will be required to produce a doctor's note to confirm they are unable to play golf. Such members applying to renew their previous membership will be admitted without payment of a rejoining fee and with priority on any waiting list.

6.2 Visitors and Guests

For the purpose of these rules the following definitions apply:

Visitors: Members of the public who visit the club to use any or all of the facilities of the club. Playing Visitors will have access to the course subject to payment of an appropriate green fee and any playing restrictions in place at the time. At the discretion of the Committee of Management, the following groups of visitors **may** be exempt from payment of a green fee and/or entry in the Visitors Book:

- Visiting golfers, organisers, and officials of a Golf Society approved by the Committee of Management.
- Visiting teams, officials and supporters.
- Players, officials, organisers and supporters at any golf competition being played at the Club premises by a recognised organisation of which the Club is a member.
- Captains and Secretaries of recognised golf clubs.

Guests: Visitors invited to the club by a member. However, only guests of members from categories (a) through (n) may use the course and practice facilities. These guests and those invited by members in categories (o) through (r) may use the clubhouse facilities.

Visitors and Guests: Obligations, Rights and Privileges.

Playing visitors and guests must, before play or admission to the Clubhouse, pay to the Professional the appropriate green fee in relation to their status and their names must be entered into the Visitors Book. The bag tag issued by the Professional shall be attached to the visitor's or guest's golf bag and visibly displayed.

Visitors and guests will have use of the course, practice facilities and clubhouse on the day of their visit subject to compliance with all club rules including those relating to behaviour and dress code. Any visitor or guest not complying may be refused access and requested to leave the course and/or clubhouse.

All visitors and guests shall be subject to the Club Licence, which shall be posted in the Clubhouse.

Visitors and guests, who have not attained the age of 18 years, may not purchase intoxicating liquor or consume it on the course or in the clubhouse (except as laid out in Section 82(12.15) licensing Act 2003).

Rules on the use of Clubhouse Facilities:

(a) Any person who has attained the age of 18 years who is not a member (see Rule 6.1), a playing guest or playing visitor and is using the facilities of the clubhouse must be recorded in the Guest Book.

(b) Members may introduce four guests to the clubhouse upon entering the guests' details, and that member's name in the Guest Book kept for this purpose. The Member introducing the guests shall be responsible for their behaviour and any damage to the Club property by any such Guest. The Member shall be responsible for ensuring the guests comply with the Club Licence and Club Rules. No guest may be admitted on more than 12 occasions per annum.

(c) When the Committee of Management, in accordance with Rule 5s, allow the admission to the Club premises of a bona-fide organisation, the organiser(s) of such organisations, if they have not previously done so, shall submit to the General Manager a list of the names of all persons aged 18 years and over attending the club premises, not less than 48hrs prior to their attending and in the case of this being on a Sunday not less than 72hrs prior.

(d) When a Member wishes to use the Club premises for a special occasion and introduce more than the permitted guests stated in (a) above, that member may apply in writing to the Committee of Management for permission to do. When such permission is given by the Committee of Management, the Member shall, as in (b) above, submit details of guests to the General Manager and, as in (a) above, be responsible for their guests and ensuring that they comply with the Club Licence and Rules.

(e) Persons who have not attained the age of 18 years may attend the premises accompanied by an adult. They may not purchase intoxicating liquor or consume it except as laid out in Section 182 (12.15) of the Licensing Act 2003. Their presence on the Club Premises will be subject to the Club Rules.

(f) On no more than 8 occasions per year, at a club organised function, a member may introduce guests in addition to those stated in (a) above, without the requirement for such guests and members details to be entered in the Guest Book.

Section 182 (12.15) Licensing Act 2003

A person aged 18 years or over may obtain beer, wine or cider for a person who has attained the age of 16 years, but not 18 years, to consume with a table meal on relevant premises in circumstances where the 16/17 year old is accompanied by an adult. The exception only applies while a table meal is being consumed. A bar snack does not amount to a table meal.

7. ELECTION OF MEMBERS.

Candidates for election shall be balloted for by the Committee of Management. A candidate must be proposed and seconded by two members of the Club who must be personally acquainted with the candidate and responsible for their eligibility.

Candidates may not be admitted to membership or be admitted as candidates for membership without an interval of seven days between their nomination of application for membership and their admission.

8. ENTRANCE FEES, SUBSCRIPTIONS AND LEVIES

- a. Entrance Fees – New members
The Entrance Fees shall be such amount as the Committee of Management may from time to time decide.
- b. Entrance Fees – Rejoining members
Rejoining members who had resigned or lapsed their membership will pay an Entrance Fee as decided by the Committee of Management.
- c. Subscriptions – entry to Membership Categories (a) through (k) and Category (n) shall be available on either an Annual or Monthly basis. For all other categories, membership is available only on an Annual basis.
Subscriptions are defined as sums of money paid for annual or monthly membership of the Club. Subscriptions for golfing and social members shall be approved by the Committee of Management and notified to all members with the Calling Notice for the Annual General Meeting.
Annual Subscriptions
The Committee of Management shall set the Annual subscription for each category at an appropriate level
Monthly Subscriptions
The Committee of Management shall set the Monthly subscriptions at appropriate levels, taking into account which month of the year is involved. Generally, this will mean that the fee due for a summer month will be higher than that for winter months.
- d. Bar Levy
The Committee of Management may set a bar levy for addition to the Membership Card.
- e. Extraordinary Items Levy
The Committee of Management may propose an Extraordinary Items Levy for consideration by the members at an Annual or Extraordinary General Meeting. A member may vote on the proposal by postal vote (see Rule 5j).
- f. Union Levies
 - I. England Golf - A due, paid by all members and set by England Golf.
 - II. LGU - A due, paid by the female members and set by the Ladies Golf Union.
 - III. GGU - A due, paid by the male members and set by the Gloucestershire Golf Union.
 - IV. GLCGA - A due, paid by the female members and set by the Gloucester Ladies County Golf Association

9. PAYMENT OF SUBSCRIPTIONS.

- a. Annual Subscriptions
All subscriptions are payable in full in advance on the 1st January. No member whose subscription is in arrears, can compete for any Club prize, or vote at any meeting and a list of all such members shall be posted in the Clubhouse on the 31st January annually. Any member whose subscription is unpaid on the 1st February shall cease to exercise the privileges of membership and their name shall be erased from the books of the Club, but may be replaced by the Committee of Management at their discretion and on payment of all arrears.
Any annual member who leaves the club and then wishes to rejoin within a 12 month period, shall be liable to a £150 rejoining fee (or such higher figure as the Committee of Management decides). If a member leaves and rejoins on a further occasion, the rejoining fee will increase by £100 on each occasion.
- b. Monthly Subscriptions
Monthly subscriptions are due on 1st of each month, and shall be paid by Direct Debit unless another payment option is agreed with the Committee of Management.
Any member whose subscription is not paid by Direct Debit on the 1st of each month shall cease to exercise the privileges of membership and their name shall

be erased from the books of the Club, but may be replaced by the Committee of Management at their discretion and on payment of all arrears.

All levies (bar, extraordinary items and union) shall be paid with the first payment of the club financial year.

The sum due for membership each month shall be set by the Committee of Management.

Any monthly member who leaves the club and then wishes to rejoin within a 12 month period, shall be liable to a £150 rejoining fee (or such higher figure as the Committee of Management decides). If a member leaves and rejoins on a further occasion, the rejoining fee will increase by £100 on each occasion.

10. RESIGNATION.

A Member may resign their membership of the Club at any time, by giving notice in writing to the General Manager, but shall continue to be liable for any subscription due and unpaid at the date of their resignation. Any such member, having discharged all their liabilities to the Club, and wishing to rejoin, may be proposed and balloted for in accordance with Rule 7 and payment of any rejoining fee as per Rule 9.

11. DISCIPLINE

The Disciplinary Committee shall be convened by the Chairman, who will select three club members to be that committee. These three members will normally be the Chairman, plus two other members of either the Committee of Management or the Trustees. Should the Committee of Management have reason to think that the conduct of any member requires the Disciplinary Committee's consideration, they may call upon such member for an explanation of the member's conduct, and should the same prove unsatisfactory to them, they may discipline the member by imposing a penalty, which they shall decide (up to and including the expulsion of such member from the Club)

The member has the right of appeal to the decision within four weeks, to the Committee of Management. The Committee of Management will then select an appeal panel of four members (again to be selected from the Committee of Management or Trustees) for their neutrality relative to the appellant to hear the appeal. The decision of the appeal panel is final.

The General Manager will ordinarily act as the Investigating Officer for any disciplinary cases, and he/she will also attend any hearing and appeal in order to take minutes of the hearing and appeal. He/she may also provide information from the investigation and give advice on Club policies as required.

Any member shall be allowed to bring a representative to support them at the disciplinary hearing and appeal meeting.

12. BYE-LAWS

Subject to these Rules, the Committee of Management are empowered to make, repeal or amend such Bye-Laws as they may consider necessary for the well-being of the Club. These Bye-Laws, repeals and amendments shall have effect until set aside by the Committee of Management or an Annual General Meeting.

Fourteen days' notice of the intention shall be given to the General Manager, who shall post on the Notice Board such amendment at least seven days before the Annual General Meeting.

13. MEMBERS BOUND BY RULES.

Every member shall be bound by, and submit to, the Rules and Bye-Laws of the Club, a copy of which is to be issued to every member.

14. INDEMNITY

- a. Trustees.
Members of the Club, jointly and severally, will indemnify the Trustees and their successors against all actions and proceedings, costs, damages, expenses, claims and demands whatsoever in respect of matters carried through by them in accordance with any resolution duly passed by the Committee of Management, and in particular, will reimburse the Trustees any monies payable to them, or costs incurred in respect of any breach, non-observance or non-performance of any covenant contained in such deed or deeds.
- b. Members
The members of the Club, jointly or severally, will indemnify any member of the Club who signs a guarantee or other similar legal documents in favour of the Club, against all actions and proceedings in the same manner as for Trustees.

15. GUESTS AND VISITORS.

- a. Any member in categories (a) to (p) (Rule 6) shall be allowed to introduce four guests or visitors at any one time to the Club on inscribing their names, and the member's name, in the Visitors Book kept for this purpose. Members shall be responsible for the conduct and behaviour of, and any damage to the Club property by, any guest or visitor introduced by them. All guests and visitors shall be subject to the rules and conditions applicable in the club registration certificate.
- b. Sale of intoxicants to non-members on behalf of the club. On no more than eighteen occasions in any one year, the Committee of Management shall have the power to allow the admission to, and sale of intoxicants for consumption on, the premises for a bona fide function or other approved function.
- c. Organised visiting groups of golfers shall provide the General Manager's office with the names of four members of the party to be posted in the clubhouse no less than four days before the visit. On or before the day of the visit, the names of all members of the party shall be submitted to the General Manager's office.

16. PAYMENT OF EXPENSES.

Members in categories (a) to (p) (Rule 6) are required to pay all expenses they incur on their own or guests' behalf before they commence playing the course.

17. REGISTRY OF ADDRESSES OF MEMBERS.

Every member shall communicate to the General Manager any change of their address, or that of their Bank or Agent. Such address shall be inserted in the Register of Members and all notices sent by post to such address shall be deemed to have been duly delivered three days following the date of posting. If any member has an e-mail address, it should be added to the Registry. Notice of General Meetings, along with subscription invoices, will be sent by email where possible. A record of transmitted and received e-mails shall be made when they are involved in postal voting.

18. WINDING UP

- a. Winding Up.
In the event of winding up or dissolution of the Club, any profits or surpluses shall be distributed only to the current membership of the Club in relation to the subscription paid during the current financial year.
- b. Surpluses.
All profits or surpluses accruing at the end of the financial year (31st December) are to be used for Course/Clubhouse maintenance or improvement in future years.